**Patient Values Research Tender response form.**

Please return this document to lisaswingler@nass.co.uk and cc aspiringtoexcellence@nass.co.uk; please attach your full tender bid (PPT or PDF) in the same email.

Deadline for receipt of bids is 12 noon, 21 June 2021.

Interviews will take place on 7 July 2021 (please ensure you are free on this date before you apply).

Organisation name:

Organisation address:

Registered address (if different):

Website address:

Description of the organisation’s activities or services:

**Summary of the relevant experience of the key personnel who will be involved in the project (identify research lead; list up to 5 people):**

*Please add up more personnel details if required, no more than 5 in total*

Name:

Role:

Experience:

Name:

Role:

Experience:

**Outline your previous relevant experience of providing similar services including the following information in respect of each example relied on:**

*(provide up to 3 examples)*

Organisation Name:

Length of contract:

Value of contract:

Reference contact details.

Brief project description

If attaching a supporting document with your application please indicate here

**Project costs summary**

Day rates of employees and required days.

Rate/hour No. employees No. hours Total cost £(ex VAT)

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Expected Expenses (itemise)

VAT

*Total bid must be inclusive of VAT, costs and expenses and be no more than £50,000.*

**Please provide a breakdown below as to how the costs are allocated by project phase with a brief description of the work being undertaken during those periods.**

|  |  |  |
| --- | --- | --- |
| ***Phase*** | ***Cost incl VAT*** | ***Milestone/deliverable*** |
|  |  |  |
|  |  |  |

**Project and risk management** Please identify the key project risks and your mitigation strategy:

**Declaration of interests**

**Any other relevant information that NASS should take into account.**

**Signature**

**Name**

**Position**

**Date**